



DEPARTMENT OF THE ARMY
OFFICE OF THE ASSISTANT SECRETARY OF THE ARMY
ACQUISITION LOGISTICS AND TECHNOLOGY

6 Nov 01

Donna Rickbours,

I just remembered I
never sent you the on page
copy machine contract. Enclosed
is not Atlanta's but DAV's
3 page version They wrote after
they heard my speech

Ken Bran



DIRECTOR
Defense Acquisition University
Administration and Services



8/15/01

Dr. Oscar,

• Sir, here is that copy machine delivery order that you asked me for a copy of last Thursday when you were here to address the AFMC students.

VJR,

Joe Johnson
COL, USA

DAU

703-805-2140

Porch Copier Savings

Lease to Own

- Kodak 2110
- Avg. Monthly Costs
- Maintenance \$7,216
- Supplies \$1,050
- Click Charge \$1,840
- Average of 420K copies per month
- Monthly Total \$10,106

Cost per Copy

- Canon Image Runner 600
- Cost per Copy @ \$0.0142
- Guaranteed copies 420K/mo.
- Total inclusive of supplies & maintenance.
- 7 Canon IR600 + 1 2110
- Projected yearly savings \$40,000
- Monthly Total \$6,700
- 1st Qtr 01 Savings \$10,958

ORDER FOR SUPPLIES OR SERVICES								PAGE 1 OF 6																				
1. CONTRACT/PURCH. ORDER/ AGREEMENT NO. GS-26F-1016B		2. DELIVERY ORDER/ CALL NO. DADW35-00-F-0326		3. DATE OF ORDER/CALL 2000Jun30		4. REQ./ PURCH. REQUEST NO. DSDCOS 0137 9P01		5. PRIORITY																				
6. ISSUED BY MILITARY DISTRICT OF WASHINGTON ACQUISITION CENTER 9410 JACKSON LOOP STE 101 FORT BELVOIR, VA 22060-5134			7. ADMINISTERED BY (if other than 6) SEE ITEM 6			8. DELIVERY FOB <input checked="" type="checkbox"/> DEST <input type="checkbox"/> OTHER (See Schedule if other)																						
9. CONTRACTOR CANON U.S.A., INC ANNA ISMAIL SUITE 150 2110 WASHINGTON BLVD ARLINGTON VA 22204-5799			FACILITY 4J871		10. DELIVER TO FOR POINT BY (Date) SEE SCHEDULE		11. MARK IF BUSINESS IS <input type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED <input type="checkbox"/> WOMEN-OWNED																					
13. MAIL INVOICES TO THE ADDRESS IN BLOCK See Item 15																												
14. SHIP TO DSMC ATTN: CHERYL CLARK 5810 20TH ST. BLDG. 231 FT BELVOIR, VA 22060			15. PAYMENT WILL BE MADE BY DFAS-ROME ATTN VENDOR PAY 325 BROOKS ROAD ROME, NY 13441-4527			MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.																						
<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td rowspan="2" style="width:10%; text-align: center; vertical-align: middle;">16. TYPE OF ORDER</td> <td style="width:10%; text-align: center;">DELIVERY/ CALL</td> <td style="width:5%; text-align: center;">X</td> <td colspan="7" style="padding: 2px;">This delivery order/call is issued on another Govt. agency or in accordance with and subject to terms and conditions of above numbered contract.</td> </tr> <tr> <td style="text-align: center;">PURCHASE</td> <td></td> <td colspan="7" style="padding: 2px;">Reference your quote dated _____ Furnish the following on terms specified herein.</td> </tr> </table>										16. TYPE OF ORDER	DELIVERY/ CALL	X	This delivery order/call is issued on another Govt. agency or in accordance with and subject to terms and conditions of above numbered contract.							PURCHASE		Reference your quote dated _____ Furnish the following on terms specified herein.						
16. TYPE OF ORDER	DELIVERY/ CALL	X	This delivery order/call is issued on another Govt. agency or in accordance with and subject to terms and conditions of above numbered contract.																									
	PURCHASE		Reference your quote dated _____ Furnish the following on terms specified herein.																									
<p style="text-align: center;">ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.</p>																												
<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:30%;">NAME OF CONTRACTOR</td> <td style="width:30%;">SIGNATURE</td> <td style="width:30%;">TYPED NAME AND TITLE</td> <td style="width:10%;">DATE SIGNED (YYYYMMDD)</td> </tr> </table> <p><input type="checkbox"/> If this box is marked, supplier must sign Acceptance and return the following number of copies:</p>										NAME OF CONTRACTOR	SIGNATURE	TYPED NAME AND TITLE	DATE SIGNED (YYYYMMDD)															
NAME OF CONTRACTOR	SIGNATURE	TYPED NAME AND TITLE	DATE SIGNED (YYYYMMDD)																									
17. ACCOUNTING AND APPROPRIATION DATA/ LOCAL USE See Schedule																												
18. ITEM NO.		19. SCHEDULE OF SUPPLIES/ SERVICES			20. QUANTITY ORDERED/ ACCEPTED*		21. UNIT	22. UNIT PRICE	23. AMOUNT																			
		SEE SCHEDULE																										
* If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle					24. UNITED STATES OF AMERICA BY: SUSAN E. STAATS		25. TOTAL \$69,216.00		29. DIFFERENCES																			
26. QUANTITY IN COLUMN 20 HAS BEEN <input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED					27. SHIP NO. <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		28. DO VOUCHER NO.		30. INITIALS																			
DATE _____ SIGNATURE OF AUTHORIZED GOVT. REP. _____					31. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		32. PAID BY		33. AMOUNT VERIFIED CORRECT FOR																			
36. I certify this account is correct and proper for payment. DATE _____ SIGNATURE AND TITLE OF CERTIFYING OFFICER _____							34. CHECK NUMBER		35. BILL OF LADING NO.																			
37. RECEIVED AT		38. RECEIVED BY		39. DATE RECEIVED (YYYYMMDD)		40. TOTAL CONTAINERS		41. S/R ACCOUNT NO.																				
								42. S/R VOUCHER NO.																				

SECTION B Supplies or Services and Prices

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001		4.00	Months	\$17,304.00	\$69,216.00 EST

The Defense Systems Management College (DSMC)

FFP - requires responsive networked digital printer/walkup copy services, accessible to all assigned and attached personnel, in the following seven (7) buildings: 204, 205, 206, 207, 208, 209, and 226 during the period of July 5, 2000 through October 31, 2000. CANON IR600 - Price based on attached statement of work and requirements of guaranteed copies for 7 Digital copiers per a fleet rate of 420,000 guaranteed total copies per month at a cost per copy rate monthly at .0142/copy.

PURCHASE REQUEST NUMBER DSDCOS 0137 9P01

NET AMT	\$69,216.00
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ACRN AA Funded Amount	\$69,216.00
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002		12.00	Months	\$17,304.00	\$207,648.00 EST

The Defense Systems Management College (DSMC)

FFP - FFP - requires responsive network digital printer/walkup copy services accessible to all assigned and attached personnel, in the following seven (7) buildings: 204, 205, 206, 207, 208, 209, and 226 during the period of November 1, 2000 through October 31, 2001. (.0142 per copy)

NET AMT	\$207,648.00
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ACRN AB Funded Amount	\$0.00
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003		12.00	Months	\$17,304.00	\$207,648.00 EST
	The Defense Systems Management College (DSMC)				
	FFP - FFP - requires responsive networked digital printer/walkup copy services, accessible to all assigned and attached personnel, in the following seven (7) buildings: 204, 205, 206, 207, 208, 209, and 226 during the period of November 1, 2001 through October 31, 2002. (.0142 per copy)				

NET AMT	\$207,648.00
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ACRN AB Funded Amount	\$0.00
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0004		12.00	Months	\$17,304.00	\$207,648.00 EST
	The Defense Systems Management College (DSMC)				
	FFP - FFP - requires responsive networked digital printer/walkup copy services, accessible to all assigned and attached personnel, in the following seven (7) buildings: 204, 205, 206, 207, 208, 209, and 226 during the period of November 1, 2002 through October 31, 2003. (.0142 per copy)				

NET AMT	\$207,648.00
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ACRN AB Funded Amount	\$0.00
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0005	The Defense Systems Management College (DSMC) FFP - FFP - requires responsive networked digital printer/walkup copy services accessible to all assigned and attached personnel, in the following seven (7) buildings: 204, 205, 206, 207, 209, and 226 during the period of November 1, 2003 through October 31, 2004. (.0142 per copy)	12.00	Months	\$17,304.00	\$207,648.00 EST
				NET AMT	\$207,648.00
ACRN AB Funded Amount					\$0.00

CLAUSES INCORPORATED BY REFERENCE:

52.222-43 Fair Labor Standards Act And Service Contract Act - Price MAY 1989
Adjustment (Multiple Year And Option)

CLAUSES INCORPORATED BY FULL TEXT

52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within 6 months.
(End of clause)

52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within 7 days provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 52 months.
(End of clause)

52.232-18 AVAILABILITY OF FUNDS (APR 1984)

STATEMENT OF WORK

Summary: The Defense Systems Management College (DSMC) requires responsive networked digital printer / walkup copy services, accessible to all assigned and attached personnel, in the following seven (7) buildings: 204, 205, 206, 207, 208, 209, and 226.

The successful vendor will be responsible for maintaining timely availability of copying capability by establishing and managing a process that:

1. Places high speed, digital, networked copying capability in each named building.
2. Maintains continuous copying capability in each building by ensuring that preventive maintenance or end item replacement is accomplished when required.
3. Provides for rapid response to requests for repair and ensures that user-replaced supplies are maintained in each building.
4. Provides for periodic upgrade of hardware, firmware and software in accordance with customary business practices.

NOTE: DSMC is purchasing copying capabilities and does not desire either to own or lease copy machines or to enter into maintenance agreements for copy machines. Because the emphasis is on copy services, not copying hardware, offers must be submitted on a cost per copy basis in order to be considered. Vendors must build in all expenses into that cost per copy.

Period of Performance: The period of performance for this award will be 1 July 2000 through 30 June 2001.

Award Term Extensions: As stated above, the initial period of performance will be one (1) year from date of contract award. However, ninety (90) days prior to the end of this period, DSMC will review the vendor's success in meeting the performance criteria cited in the requirements section (below). If the vendor's performance has been satisfactory, the contract shall be extended by one (1) year. The same cost per copy shall apply. A maximum of four (4) one-year extensions may be awarded, each at the same cost per copy as the basic award. The decision whether to award any or all of these extensions is at the sole discretion of the government and is not subject to dispute by the vendor.

Requirements:

1. All features totally functional.
2. Emergency service response: 4 hours. Call DSMC Copier Coordinator with confirmation of call and ETA of technician on site.

3. Preventative maintenance schedule maintained.
4. Supplies (minimum 30 days stockage) maintained onsite at all times by the vendor.
5. Upgrades (software, firmware and hardware) supplied in a *timely manner to DSMC* as they become available to the industry.
6. Copy count will be taken quarterly. The count will be taken campus-wide, not per individual machine. Guaranteed minimum number of copies will be 420,000 per month.
7. Failures analyzed and faulty devices and/or machines will be replaced as needed to avoid downtime. Excessive downtime will void that month's guaranteed minimum copy count.
8. DSMC will give the vendor 30-day notice of termination if conditions are not met.
9. Equipment Specifications (Minimums): 60 PPM copy speed, 200mhz processor, 10/100 Network Interface Card, 64mb of RAM.
10. Copier / Printer will have the maximum paper capacity available, and the finisher will have sort and staple capabilities.
11. Copier / Printer will have the capability of printing one-sided front and back covers with a two-sided document interior.
12. The vendor will train DSMC Information Systems personnel on driver installation for desktop computers. They will also provide training to DSMC users on both walk-up copying and network printing/copying procedures.

Reports: The vendor will provide quarterly usage reports.

Contracting Officer's Representative (COR): The COR for this effort will be Mr. Richard Vigue, (703) 805-3119, vigue_richard@dsmc.dsm.mil.